

South Carolina Department of Insurance Now Live with State Based Systems!

What does this mean for you?

The South Carolina Department of Insurance has successfully transitioned to State Based Systems (SBS), a web-based application that supports insurance regulation functions. This new software solution includes a suite of industry tools that aim to get you to the information you need quickly and easily and streamline your business processes. Review this flyer to see how this change affects you and to learn more about the new tools available to you.

Changes for Licensees & Companies

License Numbers: As of October 15, the South Carolina license numbers for individuals match their National Producer Numbers (NPNs). All business entities and companies have been assigned new license numbers effective October 15. License numbers and NPNs can be accessed using the SBS Lookup tool.

License Printing: Licensees are able to obtain a PDF license via the SBS License Manager tool.

Changes for Bail Bondsmen

With the implementation of SBS, the original application and renewal process for professional, surety and runner bondsmen has changed. Use www.nipr.com to submit these applications. Each application must be submitted individually and will be charged a \$5 processing fee and the applicable state fee(s).

New Online Tools

South Carolina Launch Page: Find contact information and links to all SBS tools available for South Carolina on the launch page.

Lookup: A free public lookup tool to view a variety of individual, business entity and company information such as National Producer Number (NPN), license status, license expiration date, NAIC Co Code and FEIN.

SBS for Organizations: SBS allows organizational users to use a single ID and password to complete important license administration and company licensing functions.

Report Generator: Users may create a licensee (individual and/or business entity) mailing list for a nominal fee using a wide variety of criteria.

License Manager:

- **View License Information:** Users can verify a licensee's NPN, license status, license expiration date and more.
- **Print Your License:** SBS provides free unlimited license printing for licensees in your state.
- **Licensee Notifications:** Licensees and business entities may view and update email addresses in real-time through this online tool.

SBS for Organizations for License Administrators (Individuals, Business Entities & Companies)

Insurance companies, sign up to easily:

- Add and update company contact information
- View and print company licensing information
- Receive system and email notifications
- Save searches from company dashboard

Please note: This service is currently available to South Carolina companies only.

Individuals and business entities, sign up to easily:

- Print licenses
- Print education transcripts
- Update contact information
- View detailed license information
- Receive important notifications

HOW TO SIGN UP

Step 1: Go to www.statebasedsystems.com.

Step 2: Select South Carolina from the jurisdiction drop down and click "Sign up for SBS for Organizations".

Step 3: Create your user account allowing you to access SBS company services for South Carolina licensed companies.

Step 4: Login to SBS.

Step 5: Add records to your account.

Companies - Use your South Carolina company license number and PIN. All active companies will receive their PIN via US mail and/or email using their current business addresses. Contact the SBS help desk with questions.

Individuals - Use the individual's NPN or license number and the last 4 digits of his/her Social Security Number

Business Entities - Use the business entity's NPN or license number and Federal Employee Identification Number

Step 6: Simplify your licensing processes using SBS for Organizations!

SBS / NIPR Training

SBS / NIPR Industry Tools Workshops

SBS and NIPR staff will be providing workshops where **South Carolina resident licensed attendees** will earn 3 continuing education credits. The cities and dates for the workshops are as follows:

Date	City
Tuesday, 11/06/2018	Charleston, SC
Wednesday, 11/07/2018	Columbia, SC
Thursday, 11/08/2018	Greenville, SC

Find more details about time/location and register [here](#).

Email sbsmarketing@naic.org with questions about training or registration.

SBS Help

SBS Support Center

If you have questions concerning these new industry tools, please visit the SBS Support Center for more information on all SBS tools.

SBS Help Desk

For errors or help with SBS online tools, contact:

SBS Help Desk

sbshelp@naic.org

(816) 783-8990

Monday - Friday

8:00 a.m. - 5:00 p.m. CT