STATE OF NEW JERSEY
DEPARTMENT OF BANKING AND INSURANCE

SBS
State Based Systems

New Jersey is live on the new version of SBS!

On Tuesday, March 19, 2019, the New Jersey Department of Banking and Insurance went live on the newest version of State Based Systems (SBS), a web-based application built by the NAIC that supports state insurance regulation functions. This new and improved version of SBS features a suite of tools that offers the insurance industry and consumers quick and convenient access to information they care about.

Review this flyer to see how this transition affects you and the new tools you have access to. Use the active links to navigate to the new online tools.

FREE Licensee Tools

Lookup: A free public lookup tool to view a variety of individual, business entity and company information such as National Producer Number (NPN), license status, license expiration date, NAIC Co Code, FEIN and more.

License Manager: By providing a licensee's last four SSN and NPN or License Number, users can view detailed license information, print the license and update email addresses associated to the license.

External Healthcare Review Participants

All External Healthcare Review processes have moved from SBS Connect to SBS for Organizations. If you are a representative of a health insurance company or Independent Review Organization (IRO) and currently hold a SBS Connect account to manage External Healthcare Review cases, you received an email from the New Jersey Department of Banking and Insurance with information on how to log in and use the SBS for Organizations service.

License Administrator Tools

SBS for Organizations (formerly Online Licensee Services) is an optional subscription service offering convenience to organizational users. Using a single ID and password across all SBS jurisdictions, users can easily and quickly complete the following important license administration functions such as:

- Print licenses
- Update addresses (business entities only)
- View detailed license information
- Receive important notifications

INSTRUCTIONS TO SIGN UP

Step 1: Go to www.statebasedsystems.com.

Step 2: Select your jurisdiction and click "Sign up for SBS for Organizations."

Step 3: Create your user account allowing you to access all jurisdictions.

Step 4: Login to SBS.

Step 5: Add licensees to your account as each applicable jurisdiction transitions to SBS.*

Step 6: Simplify your licensing administration processes using SBS!

A fee of up to $5.95 is applied per licensee per state per year.

SBS Support Center: Visit the SBS Support Center for more information and PDF training guides on all SBS tools.
SBS Help Desk: For errors or help with SBS online tools, contact the SBS Help Desk at sbshelp@naic.org or (816) 783-8990.

NAIC National Association *of* Insurance Commissioners

⑦ Step 1:
Select your jurisdiction:

Select One ▾

Step 2:

① ② ③ ④ ⑤ ⑥
Home | Software Services ▾ | About Us | News | Contact Us | Help

NAIC | National Association of Insurance Commissioners

State Based Systems

Your Insurance Regulatory Toolset

⑧ Important Announcements

Check back here for important announcements regarding state transitions to the new version of State Based Systems.

Now available in the new version of SBS:

⑨ License Manager

One Service:
- Print License
- Print Education Transcript
- Update Email Address

⑩ Lookup

One Search:
- Companies
- Courses and Providers
- Licensees

⑪ State Services

Select a jurisdiction to see a full list of its available services.

① **SBS Home Button:** Return to the SBS website home page.

② **Software Services Dropdown:** Select the dropdown to find a list of services SBS offers for regulators, companies, licensees and consumers.

③ **About Us:** Learn about State Based Systems and the states served by SBS.

④ **News:** View headlines of SBS events.

⑤ **Contact Us:** Submit a question, find assistance in the support center, or contact the help desk.

⑥ **Help:** See helpful text and PDF training guides related to SBS services and industry tools.

⑦ **Jurisdiction Dropdown:** Select New Jersey to view the SBS services available in your state.

⑧ **Important Announcements:** See announcements regarding state transitions to the new version of SBS.

⑨ **License Manager: NEW with the NJ transition!** Use License Manager to view license information (NPN, license status, license expiration date and more), enjoy free, unlimited license printing across all SBS jurisdictions and keep your email address updated in real-time.

⑩ **Lookup: NEW with the NJ transition!** A free public lookup tool to view a variety of individual, business entity and company information such as National Producer Number (NPN), license status, license expiration date and much more.

⑪ **State Services:** Select New Jersey to view a full list of your jurisdiction's SBS services.

SBS Support Center: Visit the SBS Support Center for more information and PDF training guides on all SBS tools.
SBS Help Desk: For errors or help with SBS online tools, contact the SBS Help Desk at sbshelp@naic.org or (816) 783-8990.

NAIC | National Association of Insurance Commissioners