



Alaska Division of Insurance Transitioned to the New Version of SBS

On Thursday, December 12, 2019, the Alaska Division of Insurance went live on the newest version of State Based Systems (SBS), a web-based NAIC application that supports state insurance regulation functions. **See descriptions and active links of the new tools you have access to below.**

CHANGES FOR COMPANIES: Effective December 12, 2019, all active companies have been assigned a new Alaska company number. Certificate of Authority numbers remain the same but are no longer the same as your Alaska company number. Look up your Alaska new company number using the free Lookup tool on the SBS website. Your NAIC company number remains the same.

LICENSEES PLEASE NOTE: License Numbers and National Producer Numbers (NPN) assigned to producers, adjusters and insurance agencies have not changed.

FREE, New Online Tools

Alaska Launch Page: Find contact information and links to all SBS tools available for Alaska on the launch page.

Lookup: A free public lookup tool to view a variety of individual, business entity, company, course and provider information such as National Producer Number (NPN), license status, license expiration date, NAIC CoCode, course offerings and much more.

SBS for Organizations: SBS allows organizational users to use a single ID and password to complete important license administration and education provider licensing functions.

Report Generator: Users may create a licensee (individual and/or business entity) mailing list for a nominal fee using a wide variety of criteria.

License Manager:

- **View License Information:** Users can verify a licensee's NPN, license status, license expiration date, CE information and more.
- **Print Your License and Education Transcript:** SBS provides free unlimited license printing for licensees.
- **Licensee Notifications:** Licensees and business entities may view and update email addresses in real-time through this online tool.

SBS for Organizations

SBS for Organizations, formerly Online Licensee Services, is an optional subscription service offering convenience to users using a single ID and password across all SBS jurisdictions.

License administrators can print licenses and education transcripts, update addresses for business entities, view detailed license information and receive important system and email notifications.

Education providers can easily submit course rosters, course and provider renewals and view education transcripts for multiple jurisdictions at a time and receive important notifications.

INSTRUCTIONS TO SIGN UP

Step 1: Go to www.statebasedsystems.com.

Step 2: Select your jurisdiction and click "Sign up for SBS for Organizations."

Step 3: Create your user account allowing you to access all jurisdictions.

Step 4: Login to SBS.

Step 5: Add licensees to your account as each applicable jurisdiction transitions to SBS.*

Step 6: Simplify your business processes using SBS!

**A fee of up to \$5.95 is applied per licensee per state per year.*

WELCOME TO WWW.STATEBASEDSYSTEMS.COM!



State Based Systems

Your Insurance Regulatory Toolset

7 Step 1:
Select your jurisdiction:
 ▾
Step 2:

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Important Announcements

Check back here for important announcements regarding state transitions to the new version of State Based Systems.

Now available in the new version of SBS:

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License Manager

One Service:

- Print License
- Print Education Transcript
- Update Email Address

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Lookup

One Search:

- Companies
- Courses and Providers
- Licensees

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State Services

Select a jurisdiction to see a full list of its available services.

- 1 **SBS Home Button:** Return to the SBS website home page.
- 2 **Software Services Drop Down:** Select the drop down to find a list of services SBS offers for regulators, companies, licensees and consumers.
- 3 **About Us:** Learn about State Based Systems and the states served by SBS.
- 4 **News:** View headlines of SBS events.
- 5 **Contact Us:** Submit a question, find assistance in the support center or contact the help desk.
- 6 **Help:** See helpful text and PDF training guides related to SBS services and industry tools.
- 7 **Jurisdiction Drop Down:** Select Alaska to view the SBS services available in your state.
- 8 **Important Announcements:** See announcements regarding state transitions to the new version of SBS.
- 9 **License Manager: NEW with the AK transition!** Use License Manager to view license information (NPN, license status, license expiration date and more), enjoy free, unlimited license and education transcript printing across all SBS jurisdictions and keep your email address updated in real-time.
- 10 **Lookup: NEW with the AK transition!** A free public lookup tool to view a variety of individual, business entity and company information such as National Producer Number (NPN), license status, license expiration date, license type, course offerings, provider information and much more!
- 11 **State Services:** Select Alaska to view a full list of your jurisdiction's SBS services.

SBS Support Center: Visit the SBS Support Center for more information and PDF training guides on all SBS tools.

SBS Help Desk: For errors or help with SBS online tools, contact the SBS Help Desk at sbshelp@naic.org or (816) 783-8990.