NORTH CAROLINA DEPARTMENT OF INSURANCE TRANSITIONING TO THE NEW VERSION OF SBS

On Thursday, November 19, 2020, the North Carolina Department of Insurance went live on the newest version of State Based Systems (SBS), a web-based NAIC application that supports state insurance regulation functions. **See the new online tools available to you below and click on the links to navigate to them!**

CHANGES FOR INDUSTRY effective November 19, 2020:

- All active companies will be assigned a new North Carolina Company Number. Look up your new Company Number using the free Lookup tool on the SBS website. Your NAIC Company Number (NAIC CoCode) remains the same.

- All North Carolina Professional Bail Bondsman will use the licensee services in SBS for Organizations to submit their monthly bail bonds reports. See more information under the 'SBS for Organizations' section of this flyer.

FREE, NEW ONLINE TOOLS

North Carolina Launch Page: Find contact information and links to all SBS tools available for North Carolina on the launch page.

Lookup: A free public lookup tool to view a variety of individual, business entity and company information such as National Producer Number (NPN), license status, license expiration date, NAIC CoCode, and much more.

SBS for Organizations: SBS allows organizational users to use a single ID and password to complete important license administration functions.

Report Generator: Users may create a licensee (individual and/or business entity) mailing list for a nominal fee using a wide variety of criteria.

License Manager:

- **View License Information:** Users can verify a licensee's license information such as NPN, license status, license expiration date and much more.

- **Print Your License:** SBS provides free unlimited license printing for licensees.

- **Update Email Address:** Licensees and business entities may view and update email addresses in real-time through this online tool.

SBS FOR ORGANIZATIONS

SBS for Organizations is a service offering convenience to industry users using a single ID and password across all SBS jurisdictions.

Changes for License Administrators

SBS for Organizations will replace Online Licensing Services (OLS). Users can print licenses, update addresses for business entities, view detailed license information and receive important system and email notifications. All Professional Bail Bondsman will use this service to submit their monthly bail bond reports.

How to Sign Up

Step 1: Go to www.statebasedsystems.com.
Step 2: Select North Carolina from the jurisdiction dropdown and click "Sign up for SBS for Organizations."
Step 3: Follow the prompts to create your user account.
Step 4: Login to SBS.
Step 5: Add licensee records to your account as each applicable jurisdiction transitions to SBS.*
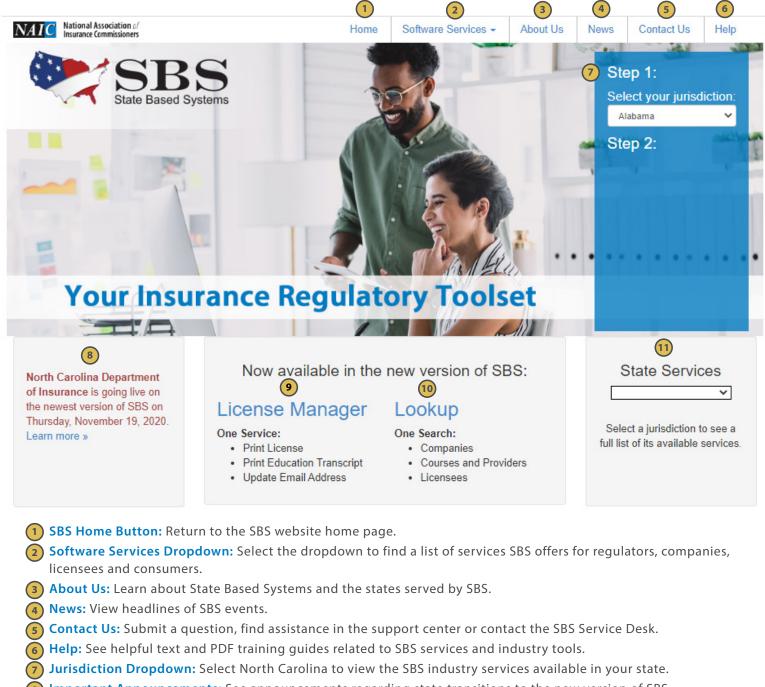**Step 6:** Simplify your business processes using SBS!

A fee of up to $5.95 is applied per licensee per state per year.

Contact the SBS Service Desk with any questions or issues.

SBS Support Center: Visit the SBS Support Center for more information and PDF training guides on all SBS tools.
SBS Service Desk: For additional help, contact the SBS Service Desk via **sbshelp@naic.org** or **(816) 783-8990**.

NAIC National Association of Insurance Commissioners

① **SBS Home Button:** Return to the SBS website home page.

② **Software Services Dropdown:** Select the dropdown to find a list of services SBS offers for regulators, companies, licensees and consumers.

③ **About Us:** Learn about State Based Systems and the states served by SBS.

④ **News:** View headlines of SBS events.

⑤ **Contact Us:** Submit a question, find assistance in the support center or contact the SBS Service Desk.

⑥ **Help:** See helpful text and PDF training guides related to SBS services and industry tools.

⑦ **Jurisdiction Dropdown:** Select North Carolina to view the SBS industry services available in your state.

⑧ **Important Announcements:** See announcements regarding state transitions to the new version of SBS.

⑨ **License Manager:** View license information (NPN, license status, license expiration date and more), enjoy free, unlimited license printing across all SBS jurisdictions and keep email addresses updated in real time.

⑩ **Lookup:** A free public lookup tool to view a variety of individual, business entity and company information such as National Producer Number (NPN), license status, license expiration date and much more.

⑪ **State Services:** Select North Carolina from the dropdown to view a full list of North Carolina's SBS services.

SBS Support Center: Visit the SBS Support Center for more information and PDF training guides on all SBS tools.

SBS Service Desk: For additional help, contact the SBS Service Desk via **sbshelp@naic.org** or **(816) 783-8990**.

NAIC National Association of Insurance Commissioners