

# Maryland Insurance Administration



## Going Live with NAIC's State Based Systems!

### What does this mean for you?

The Maryland Insurance Administration will go live with a new back-office software solution, State Based Systems (SBS), on **April 11th**. As the regulatory system of choice by the Maryland insurance regulators, we encourage the industry to take advantage of our online tools as well as those of the National Insurance Producer Registry ([NIPR](#)). [Click here to learn more about SBS](#).

### Changes

- **Expiration Date Changes** - Individual producer licenses and those license classes requiring an underlying producer license are moving from date certain to birth-month renewals. These licenses will now expire on the last day of the producer's birth month.
- **Individual License Numbers** - License numbers will no longer contain the prefix. For example:  
  
Old license number: NPI512  
  
New license number: 512
- **License Printing** - Licensees can obtain a PDF license via SBS Connect or Online Licensee Services (OLS). Connect offers one free license print every time a change occurs to the license record.

For detailed information regarding these upcoming licensing changes, please visit the [Maryland Insurance Administration Web site](#).

### Update E-mail Address

Maryland wants to communicate electronically with producers about their license and changes to business requirements in the state. In order to stay informed, you are urged to click on the appropriate link below and take a moment to submit the online form to update your Maryland e-mail address.

[Individual Licensees](#)  
[Business Entity Licensees](#)

### Online Tools

*These tools will be available on April 11th from [www.statebasedsystems.com](http://www.statebasedsystems.com)*

[Maryland Launch Page](#) - Find contact information and links to all of the SBS tools for Maryland.

[Licensee Lookup](#) - A free public lookup for basic license information on individuals and business entities.

[Online Licensee Services \(OLS\)](#) - A fee-based service that allows unlimited license printing, address changes and a view of licensing information. Multiple entities may be added under one login. The cost is \$2.95 per licensee for a one-year subscription.

[Connect](#) - A free service that allows license printing (one free print for changes made to a licensing record).

### Online Demo

We are providing two demo sessions via free webinars. If you are interested in attending, please fill out this online registration:

[Webinar Registration](#)

A confirmation e-mail and link will be sent to those who complete and submit the form.

### SBS Help Desk

For errors or help with SBS online tools contact:

**SBS Help Desk**

[sbshelp@naic.org](mailto:sbshelp@naic.org)

816-783-8990

Hours: 8 a.m. - 5 p.m. CT Monday - Friday